

## **TOWN OF SHEFFIELD CONSERVATION COMMISSION**

**Date:** January 13, 2014  
**Time:** 7:00 pm  
**Place:** The Carlton French Room-Sheffield Town Hall

**Members Present:**  
Don Ward, Chairman  
Howard Chezar  
Cheryl Blackburn

**Minutes Recorded By:**  
Jill Hughes

**General Public in Attendance:**  
Mike Parsons  
Mark Stinson, DEP

Chairman Don Ward called the meeting to order at 7:02 pm.

### **Waldman property 340 Bow Wow Rd:**

Mike Parsons was present for the applicant. The Commission discussed the site visit they did to look at tree 1R on the property. They also discussed a proposal from Winthrop Barrett recommending the tree be removed and an email from member Peter Stiglin who went to the site with Tom Ingersoll whose opinion was to not remove the tree. The Commission asked Mark Stinson for his opinion. Mr. Stinson stated that it is in the buffer zone and the tree was not impacting the resource area so the Commission would have to allow the applicant to take down the tree, but that we could ask them to plant a native species to replace it. Mike Parsons will speak to the owners about this and get back to the Commission with their response.

### **Route 7A Bridge:**

Chairman Ward informed the Commission that the work has started on the bridge and a discussion ensued. Mark Stinson explained that MassDOT is exempt from filing for a bridge repair. It was also pointed out that the bridge is over a railroad track, not water and there are no wetlands present.

### **Project at 525 Hewins Street:**

Chairman Ward informed the Commission that we received a call from the engineer of the project asking if there were wetlands present because they will be moving the house. They explained there is a low spot on the property so there are some concerns. Mark Stinson showed the Commission the on-line mapping on the MassDEP website and they viewed the area. Mr. Stinson suggested the Commission do a site visit, but they can also suggest that the owners hire a wetland scientist.

Mr. Stinson also suggested the Commission set up a date and time each month to do site visits and to put a list of Wetland Engineers/Consultants on the Town website with a disclaimer.

**Other Business:**

- The Commission discussed a meeting date for the proposed PV solar project on 66 East Stahl Road. It was decided the Commission will hold a public hearing for the RDA at their next meeting on February 10, 2014.
- The Commission discussed their budget for FY2015. Howard Chezar motioned, with a second from Cheryl Blackburn to keep the same budget for FY2015 as FY2014 in the amount of \$6,908.00. The motion passed 3-0.

**Minutes:**

The Commission reviewed draft minutes for the December 9, 2013 meeting. Cheryl Blackburn motioned, with a second from Howard Chezar to approve the December 9, 2013 minutes as written. The motion passed 3-0.

**Bills Pending:**

Outstanding bills were addressed.

**Mail:**

Mail was distributed and read.

**Adjournment:**

There being no further business before the Commission this evening, Howard Chezar motioned, with a second from Cheryl Blackburn to adjourn the meeting. The motion passed 3-0 and the meeting adjourned at 8:56 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; December 9, 2013 Draft meeting minutes; 12/16/13 email from Peter Stiglin re: tree at Bow Wow Rd; 12/17/13 estimate from Barrett Tree Service re: tree at Bow Wow Rd; 12/18/13 Budget letter; 12/10/13 Forest Cutting Plan for French; 12/26/13 letter from Lycott Environmental re: Perlman Pond 2013 Management Report; 1/13/14 email Forest Cutting Plan for Rand.

Respectively submitted by:

  
Jill Hughes

Conservation Commission Clerk

# Sheffield Conservation Commission

Date: January 13, 2013

**Name – PLEASE PRINT**

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